



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB #01112024VK, WELLS STATION ES - FOUNDATION REPAIRS - DESIGN BUILD**  
**DEADLINE: January 11, 2024 @ 01:00 PM/CST**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

**January 2, 2024, WELLS STATION ES - 1610 WELL STATION RD, MEMPHIS TN 38108, at 9:00 AM CST.**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services.

All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Vanessa Ketcher at [ketchervm@scsk12.org](mailto:ketchervm@scsk12.org) and Mary Taylor, [taylor15@scsk12.org](mailto:taylor15@scsk12.org) by 04:00 PM/CST on January 03, 2024.

Subject line of email shall read "Questions – IFB #01112024VK, WELLS STATION ES - FOUNDATION REPAIRS - DESIGN BUILD." Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on January 04, 2024, by close of business.

### IMPORTANT DATES:

#### BID TIMELINE

<b>Bid Posted</b>	<b>December 18, 2024</b>
<b>Pre-bid Date</b>	<b>January 2, 2024 9:00 AM</b>
<b>Questions Due</b>	<b>January 3, 2024 4:00 PM</b>
<b>Q&amp;A Posted</b>	<b>January 4, 2024 5:00 PM</b>
<b>Bid Submission</b>	<b>January 11, 2024 1:00 PM</b>

Thank you.  
Procurement Services  
Memphis-Shelby County Schools